

# ASSESSMENT SUB-COMMITTEE MINUTES

## 26 NOVEMBER 2010

**Chairman:** \* Mr D Lawrence

**Councillors:** \* Mitzi Green \* John Nickolay

\* Denotes Member present

### 16. Appointment of the Chairman

**RESOLVED:** To note that the Independent Member, Mr Derek Lawrence, would serve as Chairman of the Sub-Committee for this meeting.

### 17. Declarations of Interest

There were none.

### 18. Minutes

**RESOLVED:** That the minutes of the meeting held on 11 November 2010, be taken as read and signed as a correct record.

## RESOLVED ITEMS

### 19. Assessment Sub-Committee - Terms of Reference

**RESOLVED:** That the terms of reference of the Sub-Committee be noted.

### 20. Complaint - Breach of Code of Conduct

Members considered a report of the Director of Legal and Governance Services, which set out details of a complaint that a Member had failed or may have failed to comply with the Authority's Code of Conduct, and independent advice obtained in relation to the complaint.

The Sub-Committee fully considered and discussed the report, with each Member setting out their individual thoughts on its contents. The Sub-Committee highlighted recommendations which they thought were prudent in this case.

**RESOLVED:** That no further action be taken in respect of the complaint.

(Note: The meeting, having commenced at 11.30 am, closed at 12.11 pm).

(Signed) MR D LAWRENCE  
Chairman